



Email to print

1) Prepare your email

- Open your email program.
- Compose a new email or forward an existing one.

Only attachments will be printed – not the email body.

2) Send to a printer

- Email your file to one of the following addresses:

A4 black & white
printA4bw@onkaparingalibraries.com
A4 colour
printA4colour@onkaparingalibraries.com
A3 black & white
printA3bw@onkaparingalibraries.com
A3 colour
printA3colour@onkaparingalibraries.com

You will receive a confirmation email when your file is ready to release at the printer.