Fax

To:	9725329272	**From:**	smartin
Fax:	9725329272	**Date:**	2026-01-29T11:29:44-05:00
Subject:			

[A green and grey logo Description automatically generated]

543 Strasburg Pike Lancaster, PA 17602

PH: 717.687.4350   FAX: 717.687.4357

NUSO eFax – How to send a fax via email

1) Open new email message in Outlook. (*you must be set up as an email address that is authorized to send fax via email*)

2) In the To: field use the recipient's 10-digit fax number as the address followed by @fax.nuso.io.

   a. Example: 5555550100@fax.nuso.io

To: ○ 5555550100@fax.nuso.io

3) Attach your document to the email. (*The document must be attached as a PDF*)

4) No subject or body copy is required.

5) Send email.

6) You should receive confirmation of failure or completion via email.