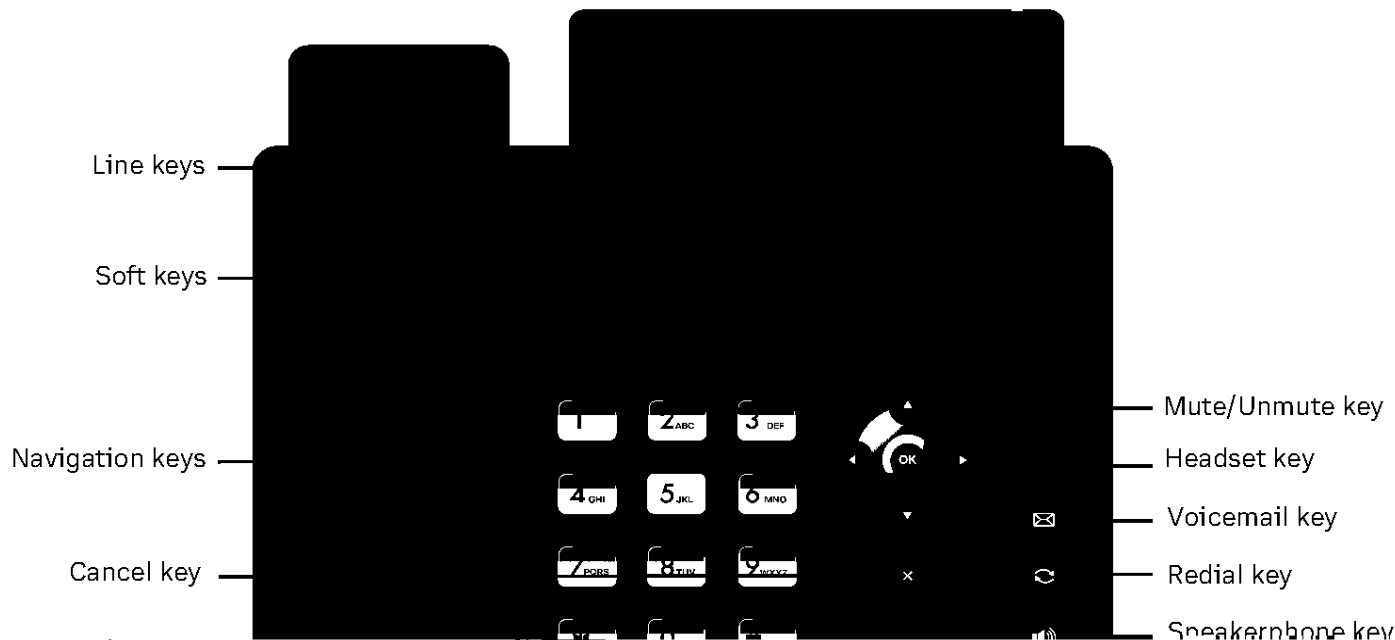


RingCentral University

Yealink T42S Quick Guide

Deskphone Features



RingCentral Deskphones | Yealink T42S

Placing a call

Dial the number and do one of the following:

- Lift the receiver.
- Press  to use the headset.

Transferring a call

Warm Transfer:

1. While on an active call, press the **Transfer** soft key.
2. Dial the number of the other party.
3. When the destination party answers, provide the

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Paging

- Press   , then follow the prompt.
-

Hot Desking

- Press the **Login** soft key then follow the prompt.
 - Enter your extension number, then press .
 - Enter your voicemail pin, then press .
-

Initiating an Intercom call

- Press   , then follow the prompt.
-

Recording a call

- While on an active call, press   to start the recording.
 - Press   to end the recording.
-