

In November, we will be running our annual dues reports. If you have credits in your RC Aspen account that you plan to use toward your dues, it is crucial that your Ritz-Carlton Member Service Number be listed in your RC Aspen account. This will enable us to connect these two accounts and provide you with an accurate balance.

Similarly, having your Member Service Number associated with your RC Aspen account facilitates our ability to work with Member Services on your behalf as we execute your requests on the RC Aspen Exchange (deposits, withdrawals, etc.).

Here is how you can add your Member Services Number to your RC Aspen Exchange account:

- a) **Log into rcaspen.com.**
- b) In the upper right corner, you will see the name of the person associated with the account. Click the name for a dropdown.
- c) In the dropdown, click "My Account."
- d) Check your Member Services Number in the box labeled "Member Number." If it is correct, excellent. You are done.
- e) If it is incorrect or not present, simply add in the correct number and click "Update Account."

2. Settle Booking Payments Within 48 Hours

One of the major advantages of the RC Aspen Exchange is that you can deposit your own dates for credit and use that credit to book a preferred date. Or, if you have no credit in the system, you can book a date and simply pay for the time at the Club.

However, if you choose to purchase additional time, payment must be made within 48-hours of the purchase approval. You can remit payment via wire transfer or credit card. If payment is not received, the purchase of that time will be rejected.

Are The Mountains Calling? Answer By Booking Extra Ski Dates

The start of ski season is just a month and a half away. So, it is time to check your gear, get your skis polished and book extra units at